



**AGENDA - BOARD OF DIRECTOR'S MEETING**

**Thursday Nov. 27, 2003  
Kensington Lions Club at 7:00pm**

**ITEM I: CALL TO ORDER**

**ITEM II: ADDITIONS TO AGENDA**

**ITEM III: MINUTES OF PREVIOUS MEETING**

**ITEM IV: CORRESPONDENCE**

- 1.
- 2.
- 3.
- 4.

**ITEM V: TREASURER'S REPORT**

**ITEM VI: COMMITTEE REPORTS**

- (a) Accountants
- (b) Awards
- (c) Coaches
- (d) Competitions
- (e) Evaluators/Judges
- (f) Marketing
- (g) Membership
- (h) Recreational Skating
- (i) Skater Development
- (j) Synchronized Skating
- (k) Sport PEI

**ITEM VII: NEW BUSINESS**

- 1.
- 2.
- 3.

**ITEM VIII: NEXT MEETING**

**ITEM IX: ADJOURNMENT**

**SKATE CANADA P.E.I.**  
**MINUTES OF THE BOARD OF DIRECTOR'S MEETING**

Thursday, November 27, 2003  
Kensington Lions Den  
Kensington, , PEI

**PRESENT:** Elizabeth MacKay Chair  
Mary Ellen McInnis Vice Chair/Awards Chair  
Barb Mayhew Secretary/Competition Chair  
John Dunphy Treasurer  
Glen Flood Executive Director  
Michelle Coyle Coaches Chair (until return of Kim Duffy)  
June Easter Judges/Evaluators Chair  
Yolande Richard Synchronized Skating Chair  
Susan Yeo-Davison Alberton FSC Rep.  
Danny Lane Cornwall & Area FSC  
Yvette MacLellan Evangeline FSC Rep  
Joe Steele Kensington & Area FSC Rep.  
Joe Perry Rustico(Wings on Ice) FSC Rep  
Sharon Fortier Sherwood-Parkdale FSC Rep.  
Joanne Parnham Summerside FSC Rep  
Donna Gay Tyne Valley FSC Rep.

Observers:  
Brendan MacAulay  
Susan Gallant  
Yvonne Cormier

**ITEM I:** **CALL TO ORDER:** Elizabeth MacKay, Section Chair, called the meeting to order at 7:10 PM. A quorum was determined.

**ITEM II:** **ADDITIONS TO AGENDA:** No Additions.  
It was moved by Joe Steele and seconded by Mary Ellen McInnis that the agenda be accepted as presented.

**MOTION CARRIED**

**ITEM III:** **MINUTES OF THE PREVIOUS MEETING:** It was moved by Donna Gay and seconded by June Easter that the minutes be accepted.

**MOTION CARRIED**

**ITEM IV:** **CORRESPONDENCE:**  
Received 11,550.00 in Government funding this year. Twenty projects were presented and funding for fifteen of these projects was received. This is an increase over funding received in 2002.

A cookie dough fundraiser was received. If any club is interested in this, Glen has the information.

Elizabeth gave an update on the National meeting she attended in Ottawa last weekend. The minutes of this meeting are available on the Skate Canada website. Skate Canada membership is up by 4000 members in the 2002-2003 season but funding from ISU is down 50%.

A request from the Evangeline Figure Skating Club for funding to take 2 Synchronized teams to the Eastern Sectionals in Saint John, NB. Yolande is to check her budget and see what is available. If there are any other clubs looking for funding for this competition, they are to send their written request to Yolande.

Glen has more information on the Level 3 coaches course, it will be held the long weekend in May/04

**ITEM V:** **TREASURER'S REPORT:** John Dunphy passed out the Income Statement April 1-October 31/03  
John Dunphy moved that the his report be accepted as presented, seconded by Barb Mayhew

**MOTION CARRIED**

**ITEM VI:** **COMMITTEE REPORTS:**

**Accountants:** No Report. Nancy was not present

**Awards:** Attached. Award nomination forms were sent to all clubs. **They are due January 26/03**  
Forms are to be typed, but please include a copy of the original form with your nomination. It is also  
requested that you included the nominees address and phone number, this is needed to invite the nominees  
to the awards banquet.

The BMO spirit of Skating awards and medals are later arriving this year. Most clubs have received them  
this week.

A sponsor is still required for the Sectional Junior/Senior plaque. Anyone interested please contact either  
Mary Ellen McInnis or Glen Flood.

**Coaches:** Attached Michelle Coyle will be the Coaches Chair until Kim Duffy returns. Michelle  
has contacted Ottawa and there are 18 coaches registered for PEI. One coach is from NFLD so there  
are only 17 coaches registered for PEI. Michelle would like a complete list of test days and competitions  
to present to the coaches so they are better informed. If any clubs have skaters wishing to take the Level 1  
coaches course please contact Michelle or Glen.

**Competitions:** Attached. STARSkate Announcements were passed out to each club present. If you did  
not receive your announcement, please contact Glen, he has a copy at Sport PEI. The Section has booked a  
block of 20 rooms for officials for the competition. We will figure out our requirements and then release  
any rooms not needed. Clubs can then book these unused rooms. Revised ADL cassettes were passed  
out. There was a Stage 3 music error on the original tapes. **Clubs, be sure you are using the new  
updated tapes.**

**If any club wishes to host the 2005 STARSkate Competition, please submit your written bid on or  
before the February meeting.** It is hoped to award the STARSkate Competition at the annual meeting  
this year so get your bids in early.

**Evaluators/Judges:** Attached.

**Marketing:** Jonathan Lane is doing the Skate Canada PE I website. If there is any information you would  
like to see on this website, please forward to Jonathan preferably in PDF format. There will be a demo of  
the new website at the next meeting.

**Membership:** Attached.

**Recreational Skating:** Attached.

**Skater Development:** Attached.

**Synchronized Skating:** Attached. Please send a copy of your Synchronized registration to Yolande

**Sport PEI:** Lottery tickets will be out Dec. 1 and can be sold starting Dec. 3. tickets are to be prepaid  
but any unsold tickets can be returned for refund. The Sport PEI awards banquet is Wednesday, April 21  
with award nominations due January 26. The Level 3 coaches course is being held the long weekend in  
May, there will be no charge to take this course.

It was moved by Donna Gay, seconded by Michelle Coyle that all reports be accepted.

**MOTION CARRIED**

**ITEM VII:** **NEW BUSINESS:** . No new business

**ITEM VIII:** **NEXT MEETING:**The next meeting will be held January 13, 2003 at 7:00 PM at Sport PEI in  
Charlottetown, Glen will book the room.

**ITEM IX:** **ADJOURNMENT:**

There being no further business, it was moved by Joe Perry that the meeting be adjourned.

Respectfully submitted.

Barb Mayhew, Secretary

## Committee Reports

### Awards Committee Report

Medals were purchased from Skate Canada for the Sectional Competition and engraved. Plaques were purchased for the first place in each of the long and short program. The section agreed to purchase a new keeper plaque for the Junior/Senior Ladies. This has been purchased but we would like to find either a club or individual who would like to donate it. All of the other new keeper plaques were donated with the names engraved. The cost of this plaque is \$70.

I have inquired about the Skate Canada Awards but as of Friday did not have any response. As soon as the information is available I will pass it on to the clubs.

Mary Ellen McInnis  
Awards Chair

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### Accounts Committee Report

Missing...

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### Coaches Committee Report

Missing...

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### Competition Committee Report

**November 19, 2003**

The BMO Financial Group Skate Canada Sectionals for PEI were held on November 7 & 8, 2003. Once again this year we were fortunate to have the support of BMO Financial Group. BMO provided a kit bag and the section supplied a gift to each skater. A banquet was held following the second day of the event and awards were passed out at this time. Lindsay Moore was awarded the Merit Award this year. Skaters who will be advancing from this competition are: Jennifer Parnham will represent PEI in the Juvenile event in Nepean, Ontario February 4 — 7, 2004, Niki Pados will represent PEI in the Senior event in Edmonton, January 5 — 11, 2004. Team PEI for the Eastern Challenge will be: Pre Novice - Rachael MacAulay, Isabelle Keeler, Lindsay Moore and Ashton Gallant, and Novice- Brynne Sinclair-Waters and Chelsey Moore. Thanks to all volunteers who once again made this event so successful. Thanks to the Charlottetown FSC for arranging the ice and providing the hospitality.

The STARSkate Competition packages are with the Tech Rep and will be handed out to the clubs at the November Section Meeting. A committee will be put together to help with the arrangements for the event. Clubs have been voicing concerns about the availability of rooms. There is a block of 20 rooms reserved for the event. We hope to have the room requirements for the officials finalized before the November meeting and will then release any unused rooms for clubs to book on their own.

Date to Skate is being organized once again by the Summerside Club. If you require the Sections help arranging this event, please let me know.

ADL Packages have been passed out. The Cornwall club is looking for an electronic version of the package

and I am still looking into getting one for them.

Interclub: Please let me know the date, time and hosting club for this event this year.

The Friendship Synchronized Event is being hosted by the Summerside Club. This proved to be a fun and interesting event last year. If you require any assistance from the Section, please let me know.

**Notice to all clubs: Please let Nancy Hashie know your club competition date and time ASAP so she can arrange for your accounting needs.** The earlier she knows, the easier it is to ensure the preferred time and date for your event. Each club is to book their own Judges for their club competition.

If any club has not received their ADL package, Glen has one at the section office and he can supply your club with one.

Respectfully submitted

Barb Mayhew

Competition Chair

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### Evaluators/Judges Committee Report

Only received a name for a Jan 24 th clinic leader today. As a result the Jan 24th juvenile clinic will be a go. I will be mailing notices to the girls this week.

The Cornwall, Montague, West Prince, Kensington and Evangeline Dec/ Jan primary test days have evaluators booked. I am waiting for evaluator's replies regarding the Jan 4, Jan 8, and Jan 11 test days.

The Date to Skate will have a Novice competition. Star Skate has various judging levels assigned to date , with one judge able to judge/evaluate at all levels of Star. We will need to determine classes to finalize this judging requirement.

Tech Reps are;

Date to Skate- Libby Colwell

West Prince Interclub - Becky Lynn Chaisson

ADL- Sandra Caseley

Star- Nancy Hashie

June Easter

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### Marketing Committee Report

#### Skate PEI Website Project

Jonathan Lane is currently developing a website for Skate Canada PEI Section. Out of all the sections in Canada, we were the only sections without a website. Overall look and feel of the site has been established. A temporary, work in progress site has been developed and can be seen at the following address: <http://lanejon.beigetower.org/skatepei/>

The following pages that are up and running:

**Main Page** Each news item is functional.

Under the **Skate PEI** Tab: **Board Members** - draft page is completed and needs to be verified.

**Minutes** - some minutes have been uploaded  
Under the **Clubs Tab:** **Club Listing** - small table listing all clubs.  
Under the **Calendar Tab:** **View Events** - a list of events  
Under the **Library Tab:** **Links** - a list of links has been posted.

If you have some information you would like posted, please feel free to contact me via email at [lane@pei.symaptico.ca](mailto:lane@pei.symaptico.ca) .

Yours in Skating

Danny Lane

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## Membership Committee Report

November 26th

Darlene Gallant

Please see "Club Activity Statistics" sheet. As you notice, not all clubs are completely registered. Evangeline and O'Leary together would have approximately 100 more skaters to register. I am sure there are other clubs that are not completely finished of their registration. Please do so ASAP. I will find out what "other column" signifies at a future meeting.

Respectively submitted

Darlene Gallant

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## Recreational Skating Committee Report

Congratulations to O'Leary in hosting this years Star Competition. I have already had a few calls on schedules but told them the packages should be sent out to them soon.

The Freestyle Seminar for Sunday February 15, 2003 are here tonight for each of the clubs to take back to their girls. Again I stress only 24 skaters per level on a first name basis. So please get the information to the girls as soon as possible.

I have only received 2 lists of program assistants so far so just a friendly reminder to get this information to me soon.

Best wishes to everyone for the Christmas season.

Respectfully,

Dianne McIsaac

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## Skater Development Committee Report November 27nd, 2003

### Upcoming events are as follows:

#### Eastern Challenge - December 11<sup>th</sup> to 14<sup>th</sup>.

Sectionals were held in Charlottetown on November 7<sup>th</sup> and 8<sup>th</sup>. Rachael MacAulay, Isabelle Keeler, Lindsay Moore, and Ashton Gallant qualified in the Pre-Novice division. Brynne Sinclair-Waters and Chelsey Moore qualified in the Novice division. Niki Pados will be skating in Senior Ladies and Jennifer Parnham will be representing PEI in the Juvenile division. The Merit Award was awarded to Lindsay Moore. The committee chose Lindsay due to the 2 consistent performances she had at Sectionals as well as the way she presented herself with a smile and a "never give up" attitude.

#### Eastern Challenge Qualifiers

Eastern Challenge will be held in Dollard-des-Ormeaux, Quebec this year from **December 11<sup>th</sup> to December 14<sup>th</sup> 2003**. Due to budget constraints, the Skater Development committee will provide \$5000 for the skaters and the parents are fundraising the rest of the money required to cover costs. The parents are selling tickets on a gift basket to be drawn on December 20th.

A Skate to Standard took place on October 30<sup>th</sup> and again at Sectionals. As in the past, only skaters who meet the standard will be funded and they will be given the 2 opportunities to do so. All skaters traveling to Eastern Challenge have met the standard. Thanks to Debbie McMurdo for judging this for us.

Travel arrangements and accommodations have been arranged for skaters, team leaders, and parents. The skaters will leave out of Halifax on December 10<sup>th</sup>. Michelle Coyle is the Team Leader for Eastern Challenge. Cindy Stavert will also assist Michelle. The team will fly back to Halifax on December 14th.

### Funding

**Off-Island Training Funding** - forms were handed out at Sectionals and also were mailed to all coaches so they could give them to any of their skaters who qualify. Forms are due back by December 15th.

**Matched Grant Assistance** - Matched Grant forms were sent to skaters, coaches, and clubs. The deadline is December 15th.

Respectfully submitted,

Jackie MacLean  
Skater Development Chair

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## Synchronized Skating Committee Report

November 27, 2003

Nominations for the Match Grant program have been sent to Skate Canada. I received applications from seven clubs. One of them was not complete and another arrived late. Since I could only submit a maximum of five applications, it was only fair that the other five applications be submitted. I will receive Skate Canada's decision in December and advise the Clubs at that time.

I am happy to announce that the syncho seminar will be taking place on December 5 and 6 in Evangeline. Skate Canada is sending two Coach Consultants — Marijane Strong and Marion Dyke. Marion is a

synchronized skating judge. Both are looking forward to the weekend with us. I am presently working with Bill Bridel to finalize the details of the schedule for the weekend. As soon as it is finalized, I will forward it to all participating clubs. Registration forms have been distributed to all the clubs, coaches and judges - they are due back to me by November 28.

I would like to remind clubs to send me a copy of their synchronized team registrations (the ones that were sent to Skate Canada).

Respectfully Submitted,

Yolande Richard

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Sports PEI Report

Missing...